

Oracle Fusion Expenses



KEY FEATURES

- Mobile entry for expenses
- Automated support for accounting and project allocations
- Embedded transactional intelligence that guides approvers' decisions
- Out-of-the box imaging integration
- Unique approval routing for project and cost center expenses

KEY BENEFITS

- Quick expense entry using mobile apps or offline spreadsheets
- Greater accuracy and compliance with corporate card integration
- Simplified expense process definition
- Out-of-the-box imaging solution with Fusion Automated Invoice Processing
- Increased visibility of errors and fraud with sophisticated audit management

Oracle® Fusion Expenses is a complete solution for expense management that gives employees the easy data entry options they want and financial managers the detailed spend information and policy-driven control they need. The online and spreadsheet entry options, automated entry from trip details, along with mobile entry and approvals reduce administrative headaches while still capturing essential data for effective cost management. Oracle Fusion Expenses, a seamless and comprehensive business solution that helps you manage the second largest controllable category of enterprise spend, is part of Oracle Fusion Financials.

Streamline Expense Processing and Reduce Costs

Oracle Fusion Expenses provides your organization with the tools to effectively manage the travel and expense process. With flexible payment options, versatile data entry methods, and personalizable user preferences, Oracle Fusion Expenses lets you submit, approve, process, and pay expense reports quickly while enforcing transparent, tight controls throughout your expense management process.

The key to managing your organization's travel spend is having accurate and actionable information when you need it. With embedded analytics, Fusion Expenses gives managers relevant content to ensure they make the right decisions when approving or auditing reports.

Simplify Expense Reporting and Increase Compliance

Oracle Fusion Expenses offers extensive functionality to increase workforce productivity and satisfaction. For example, employees can enter and submit expense reports quickly and easily using integrated corporate card transactions along with cash expenses. Pre-populating reports with these transactions makes expense entry faster, increases data accuracy and reduces opportunities for fraud.

After expense reports are submitted, users can also withdraw submitted expense reports to make corrections and resubmit the correct report for approval. To support the need for entry on behalf of others, authorized delegates can enter expense reports for employees or get approval authority for a specified time or even indefinitely.

To adapt to the emerging ways in which mobile users work, Oracle offers another entry method for expense capture while on the go. Fusion Mobile Expenses is a comprehensive solution that supports mobile entry for both the iPhone and Android, leveraging common smartphone features such as the photo capture of receipts, voice capture to record expenses, and multi-currency and location based support using your GPS location. Other innovative features use your contacts and calendar to select attendees for meals or other expenses while capturing the receipt on the spot. There are no paper receipts to track or sticky notes to

remind you when you've paid in cash. It's all in your smartphone so you can easily sync with Oracle Fusion Expenses for expense reporting.

RELATED PRODUCTS

- Fusion Financials
- Fusion Mobile Expenses
- Oracle Business Approvals for Managers
- Fusion Automated Invoice Processing
- Fusion Analytics
- Fusion Governance, Risk and Compliance
- Oracle Enterprise Performance Management

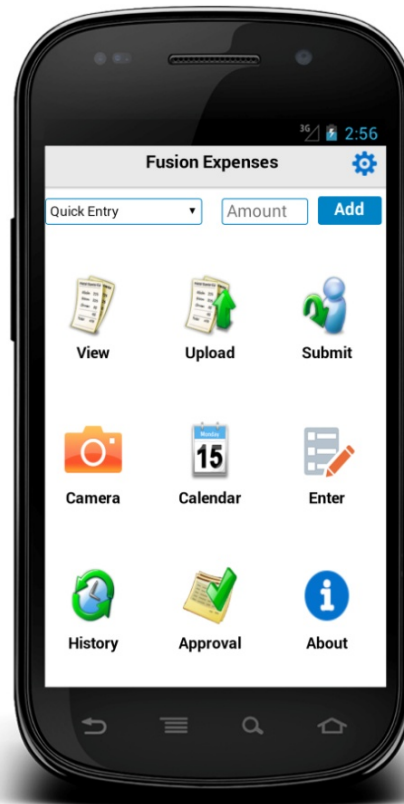


Figure 1: Integrated Fusion Mobile Expenses

Travel Integration Streamlines Employee Booking and Monitoring of Travel Costs and Compliance

The integration with the travel partner, GetThere, and Oracle Fusion Expenses improves the employee booking experience and provides visibility to travel costs and travel policy violations.

The travel booking site is accessible directly from the employees' Expenses work area and when a trip is booked, the trip data is automatically downloaded to the Expenses application, making it quicker and easier to create expense reports based on the trip details.

Managers, other approvers, and auditors can view the difference in the booked versus actual expense, as well as any booking policy violations with justifications. This helps approvers and auditors monitor travel costs and ensure that employees are in compliance with corporate travel policies.

Audit Expense Report: ALLBU:0029647787 Complete Audit Actions

Person: Smith, William (10026335880) Purpose: My trip to SF (VVWLSC)

Reason: * Original Receipt Package Check In Date:

Report Submission Date: 5/18/14 Report Filing Number:

Expense Report Date: 6/4/14 Attachments: <https://www.myreceiptfile.com>

Report Total: 2,197.50 USD Trip Name: My trip to SF (VVWLSC)

Trip Status: Booked

Expense Items

View Expense Category: All

Expense Type	Date	Reimbursable Amount (USD)	Amount Variance (USD)	Policy Violation	Receipt Verification		
					Original Receipt Required	Imaged Receipt Required	Receipt Missing
Airfare	6/1/14	1,000.00	73.00		—	—	—
Car Rental	6/4/14	600.50	9.63	Car size exceeded maximum allowed	✓	✓	—
Hotel	6/4/14	552.00			✓	✓	—
Other Hotel Expenses	6/1/14	552.00			✓	✓	—
Meals	5/14/14	45.00			✓	✓	—

Note: A tooltip for the Car Rental row shows: Booked Amount 590.87 USD, Actual Amount 600.50 USD

Figure 2: Expense Report Audit identifies Booking Policy Violations

Improve Employee Productivity

Oracle Fusion Expenses integrates directly with Oracle Automated Invoice Processing for digital receipt management for expense reporting, giving organizations the flexibility to use a single digital solution across multiple business functions. Employees can submit digital images for faster reimbursement. These digital receipts can also be stored centrally for easy retrieval and review by managers and auditors. Oracle's robust solution for expense management can dramatically improve employee productivity and enhance user satisfaction.

Control Expenses with Flexible Audit Tools

With Fusion Expenses you can shift from reactive to proactive maneuvers by setting policies, automating audits and analyzing expense trends. This approach helps to establish enterprise-wide policies for travel expenses and automates the review of reports for compliance that are industry best practices. Additional spend controls based on expense categories, such as accommodation, meals, and miscellaneous expenses, further enforce company policies by automatically highlighting them in approval notifications. These expense reports are then automatically selected for audit.

Mining expense report and policy violations helps identify gaps in your travel policy and potential areas of fraud. When you give updates to management on your travel program, you have confidence that the information will help decision makers form new policies and evaluate employee compliance.

Oracle Fusion Expenses provides complete flexibility in how you want to view expenses. You can view them by management hierarchy, expense category, or policy violation type and frequency. Embedded analytics give you immediate visibility to the top spenders in your organization, complete with drill downs so you can review detailed expense receipts and expense policy violations.

Oracle Fusion Applications

Oracle Fusion Expenses is part of Oracle Fusion Applications, which are completely open, standards-based enterprise applications that can be easily integrated into a service-oriented architecture. Designed as a complete suite of modular applications, Oracle Fusion Applications help you improve performance, lower IT costs, and get better results. Whether you choose one module, a product family, or the entire suite, Oracle enables you to gain the





benefits of Oracle Fusion Applications at a pace that matches your business needs.



CONTACT US

For more information about Oracle Fusion Expenses, visit oracle.com or call +1.800.ORACLE1 to speak to an Oracle representative.

CONNECT WITH US

-  blogs.oracle.com/FinancialsMkting
-  facebook.com/OracleFinancialsGRC
-  twitter.com/OracleFMS
-  oracle.com/erp

Hardware and Software, Engineered to Work Together

Copyright © 2014, Oracle and/or its affiliates. All rights reserved. This document is provided for information purposes only, and the contents hereof are subject to change without notice. This document is not warranted to be error-free, nor subject to any other warranties or conditions, whether expressed orally or implied in law, including implied warranties and conditions of merchantability or fitness for a particular purpose. We specifically disclaim any liability with respect to this document, and no contractual obligations are formed either directly or indirectly by this document. This document may not be reproduced or transmitted in any form or by any means, electronic or mechanical, for any purpose, without our prior written permission.

Oracle and Java are registered trademarks of Oracle and/or its affiliates. Other names may be trademarks of their respective owners.

Intel and Intel Xeon are trademarks or registered trademarks of Intel Corporation. All SPARC trademarks are used under license and are trademarks or registered trademarks of SPARC International, Inc. AMD, Opteron, the AMD logo, and the AMD Opteron logo are trademarks or registered trademarks of Advanced Micro Devices. UNIX is a registered trademark of The Open Group. 0914

